

**VILLAGE OF HEISLER
REGULAR COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE
JULY 26, 2017 @ 7:00 P.M.**

The meeting of the Council of The Village of Heisler was held in the Council Chambers at the Village of Heisler Office in Heisler, Alberta on Wednesday July 26, 2017 @ 7:00 p.m.

PRESENT: Dennis Steil Mayor
Morgan Doege Deputy Mayor
Amanda Howell Chief Administrative Officer

CALL TO ORDER:

Mayor Steil called the meeting to order at 7:00 p.m.

ADOPTION OF AGENDA:

Motion 245/17

Moved by Deputy Mayor Doege to adopt the agenda as presented.

CARRIED

MINUTES:

Motion 246/17

Moved by Mayor Steil that Heisler Village Council adopt the June 6, 2017 regular and June 20, 2017 special council meeting minutes as presented.

CARRIED

DELEGATIONS: NONE

PUBLIC HEARING: NONE

BYLAWS:

Bylaw #503-17 - Rescind Bylaw #466-12

Motion 247/17

Moved by Mayor Steil that Heisler Village Council table agenda item 6.1, Bylaw #503-17 – Rescind Bylaw #466-12 until the August council meeting.

CARRIED

POLICIES:

Policy #3201 - Skunk Trap Rental Policy

Motion 248/17

Moved by Mayor Steil that Heisler Village Council approve the Skunk Trap Rental Policy #3201 as presented.

July 26, 2017

OLD BUSINESS:

Flagstaff Regional Governance Project – Correspondence

Motion 249/17

Moved by Mayor Steil that Heisler Village Council accept the Flagstaff Regional Governance Project – Correspondence as information:

- a) Flagstaff County – FIP Regional Governance Project
- b) Town of Hardisty – FIP Regional Governance Project Process

CARRIED

NEW BUSINESS:

Recommendation for Extension of Current Fire Services Agreement with Flagstaff County

Motion 250/17

Moved by Deputy Mayor Doege that Heisler Village Council approve the June 22, 2017 recommendation from the Regional Emergency Services Committee (RESC) to extend the current Fire Services agreement until December 31, 2018. Council recognizes that an extension of the current agreement is necessary to give the Committee time to develop a Business Plan for the creation of a regional emergency services society.

CARRIED

Flagstaff Waste – Memorandum of Understanding

Motion 251/17

Moved by Deputy Mayor Doege that Heisler Village Council accept the Memorandum of Understanding relating to the orderly decommissioning of the Heisler Transfer Site from the Regional Services provided by Flagstaff Waste.

CARRIED

Balko Engineering Ltd. – Remediation at 201 Main St. – Treated Water Disposal Report

Motion 252/17

Moved by Mayor Steil that Heisler Village Council accepts the June 10, 2017 report concerning the petroleum hydrocarbon remediation and treated water disposal project at 201 Main Street from Balko Engineering Ltd.

CARRIED

COUNCILLOR REPORTS:

Mayor Steil's written report – Flagstaff Regional Solid Waste Management Association – June 12/17 meeting minutes

Mayor Steil's verbal report – Flagstaff Regional Housing Group – July 25/17

Deputy Mayor Doege's written report – None

Deputy Mayor Doege's verbal report – None

Public Works written operating report – None

Bylaw Enforcement written report – June 2017

Director of Emergency Management written report – None

Motion 253/17

Moved by Mayor Steil that Heisler Village Council accept the above written/verbal reports as

presented.

CARRIED

CAO REPORT AND ACTION LIST:

Motion 254/17

Moved by Mayor Steil that Heisler Village Council accept the action list and CAO written report from the June 6, 2017 regular and June 20, 2017 special council meeting, and the synopsis of the CAO meeting notes from July 6, 2017 as information.

CARRIED

FINANCIAL:

Cheque Register

Motion 255/17

Moved by Deputy Mayor Doege that Heisler Village Council accept the cheque register #20113523-#20113566 from June 1-30, 2017 in the amount of **\$61,804.71** as presented.

CARRIED

Cheque Register

Motion 256/17

Moved by Mayor Steil that Heisler Village Council accept the cheque register #20113567 – #20113590 for July 1-15, 2014 in the amount of **\$21,105.84** as presented.

CARRIED

Acceptance of Petty Cash Expenses

Motion 257/17

Moved by Deputy Mayor Doege that Heisler Village Council instruct the CAO to pay the petty cash expenses for June month-end and the first ½ of July 2017 in the amount of **\$135.35**.

CARRIED

Kelvin Tetz Meeting and Travel Expenses

Motion 258/17

Moved by Mayor Steil that Heisler Village Council instruct the CAO to pay former Mayor, Kel Tetz expenses from January 16 – June 7, 2017 in the amount of **\$2,555.00**.

CARRIED

June Financial Statement

Motion 259/17

Moved by Deputy Mayor Doege that Heisler Village Council accept the balance shown on the June 2017 Financial Statement as presented.

CARRIED

Certified Water Operator Fees

Motion 260/17

Moved by Mayor Steil that Heisler Village Council accept the Terms for an Agreement for Oversight of the Waterworks System between the Village of Heisler and Flagstaff County dated

July 2017. Council agrees to proceed with a contract for certified water/wastewater operator services commencing July 24, 2017 for a term of one (1) year or until Heisler's new public works foreman, Jordan McIntyre meets all provincially legislated licensing requirements for Heisler's small water and wastewater systems.

CARRIED

CORRESPONDENCE:

Motion 261/17

Moved by Deputy Mayor Doege that Heisler Village Council accept the Correspondence item numbers 13.1 to 13.24 as information and instruct the CAO to include the titles of the letters or memos in the Council meeting minutes.

- 13.1 Interagency minutes – June 6/17
- 13.2 Parkland Regional Library May 25/17 meeting minutes
- 13.3 Flagstaff Family & Community Services – June 14/17 meeting minutes
- 13.4 Parkland Regional Library May 25/17 Board Highlights
- 13.5 Wes Taylor, MLA-Battle River-Wainwright – Alberta Electoral Boundary Commissions Interim Report – Municipal Feedback
- 13.6 Heisler 2017 Celebration Committee – June 5/17 meeting notes
- 13.7 Town of Hardisty – Recommendation to form a Society to Govern Emergency Services
- 13.8 Town of Killam – Recommendations from the May 24/17 RESC Meeting
- 13.9 Flagstaff County – Emergency Services Committee Meeting – Recommendation
- 13.10 Village of Alliance – May 24, 2017 Business Plan committee recommendation
- 13.11 Town of Hardisty – Regional Operations Program & SCADA Integration
- 13.12 Village of Forestburg – Alberta Electoral Boundary Commission Interim Report
- 13.13 Village of Forestburg – FIP Regional Safety Program
- 13.14 Alberta Culture and Tourism – The Stars of Alberta Volunteer Awards
- 13.15 Alberta Recreation & Parks Association – CPRA PDC –Professional Development and Education for Municipal Staff
- 13.16 Flagstaff Intermunicipal Partnership – July 10/17 meeting minutes
- 13.17 Campbell McLennan –Killam – Thank you
- 13.18 Alberta Municipal Affairs – 2016 Conditional Operating Funding Statement of Funding and Expenditures (SFE)
- 13.19 Alberta Municipal Affairs – Acceptance of amended MSI Capital Project – Wastewater Line Replacement
- 13.20 Alberta Municipal Affairs – Acceptance of amended MSI Capital Project – Main Street Paving
- 13.21 Alberta Municipal Affairs – Acceptance of MSI Capital Project – Public Works Truck Replacement
- 13.22 Town of Hardisty – Extension of Existing Joint Fire Service Agreement dated November 25, 2015
- 13.23 AUMA Board News – spring 2017
- 13.24 AUMA Board News – July 2017

July 26, 2017

CARRIED

IN CAMERA

Motion 262/17

Moved by Mayor Steil to go In Camera to discuss land and personnel items at 8:24 p.m.

CARRIED

OUT OF CAMERA

Motion 263/17

Moved by Mayor Steil to go Out of Camera at 8:43 p.m.

CARRIED

Acceptance of Campground Manager Resignation

Motion 264/17

Moved by Mayor Steil that Heisler Village Council accept the July 18, 2017 resignation of Dwight Perrault, Heisler Campground Manager as information

CARRIED

Acceptance of Public Works Foreman Resignation

Motion 265/17

Moved by Deputy Mayor Doege that Heisler Village Council accept the July 15, 2017 resignation of Calvin MacAhonic from the Public Works Foreman position as information.

CARRIED

Acceptance of new Public Works Foreman

Motion 266/17

Moved by Deputy Mayor Doege that Heisler Village Council accept the July 12, 2017 hiring of Jordan McIntyre as the new Public Works Foreman as information.

CARRIED

CAO Vacation Days

Motion 267/17

Moved by Mayor Steil that Heisler Village Council approve the request from the CAO to close the office on August 15 and August 16, 2017 for vacation time. Notice of the closure will be posted on the village office door and in the August newsletter.

CARRIED

DATE OF NEXT REGULAR COUNCIL MEETING:

August 24, 2017 at 9:00 a.m.

ADJOURNMENT:

As all items on the agenda were discussed, Mayor Steil adjourned the meeting at 9:01 p.m.

X

Dennis Steil
Mayor

X

Amanda Howell
CAO

July 26, 2017